

A G E N D A

1512th SPECIAL MEETING OF THE BOARD OF TRUSTEES
THE METROPOLITAN ST. LOUIS SEWER DISTRICT

January 25, 2012 – 8:00 AM.

MSD OFFICES
2350 MARKET STREET
ROOM 109

ROLL CALL

- 1 COMMENTS BY THE CHAIR
 - 1A – Staff Recommendation on Agenda Items 6 & 7
- 2 COMMENTS FROM THE PUBLIC
- 3 COMMUNICATIONS - None
- 4 CONSENT AGENDA – None
- 5 NEW BUSINESS - Item Nos. 6 & 7

New Business

| <u>Agenda Item Number</u> | <u>Name</u> | <u>Page Number</u> |
|-----------------------------|--|--------------------|
| <u>Ordinances</u> | | |
| 6 – Proposed Ord. No. 13372 | Disparity Study – MGT of America, Inc. | 3 |
| | Introduction of proposed Ord. No. 13372 authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District to enter into a contract with MGT of America, Inc. whereby MGT of America, Inc., will provide Consultant Services in the area of performing a Disparity Study for the District. | |
| 7 – Proposed Ord. No. 13373 | Disparity Study – Mason Tillman Associates, Ltd. | 4 |
| | Introduction of proposed Ord. No. 13373 authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District to enter into a contract with Mason Tillman Associates, Ltd. whereby Mason Tillman Associates, Ltd., will provide Consultant Services in the area of performing a Disparity Study for the District. | |
| 8 | CLOSED SESSION | |
| | The Metropolitan St. Louis Sewer District Board of Trustees may go into closed session at this meeting if such action is approved by a majority vote of the Board members who constitute a quorum, to discuss legal, confidential, or privileged matters under §610.021(1), RSMo 1988 Supp.; leasing, purchase or sale of real estate under §610.021(2); personnel actions under §610.021(3); discussions regarding negotiations with employee groups under §610.021(9); personnel records or applications under §610.021(13); or records under §610.021(14) which are otherwise protected from disclosure by law; or confidential or privileged communications with the District's auditor, including auditor work products under §610.021(17). | |
| 9 | ADJOURNMENT | |

AGENDA ITEM NUMBER: 6 – Proposed Ord. No. 13372

NAME OF PROJECT: Disparity Study – MGT of America, Inc.

LOCATION: District wide

TYPE OF PROJECT: Consultant Services

DEPARTMENT REQUESTING ACTION: Human Resources (Diversity Programs Division)

REQUESTED ACTION:

Why is this action necessary?: To provide data substantiated information which will serve as a basis for the setting of expenditure goals for the utilization of minority and women contractors and vendors (MWBES) on MSD construction, consulting and purchasing contracts.

What does action accomplish?: This action is expected to substantiate and validate the expenditure goal percentages to be set for the utilization of MWBEs on MSD procurement transactions.

SUMMARY EXPLANATION/BACKGROUND:

Contractor: N/A

Previous District Contract: No

Consultant: MGT of America, Inc.

Agency: N/A

Number of bidders: N/A

Low Bid: N/A

High Bid: N/A

Appropriation Amount: N/A

District's Estimate: N/A

MBE/WBE Participation: 20% - ADE Consulting Services – MBE

Plan Approval Date: N/A

Type of Contract: Payment Terms TBD

Properties Affected: N/A

Properties Benefiting: N/A

Designed by: N/A

This consultant is experienced in performing Disparity Studies for municipal and state governmental entities. This ordinance will authorize the District to enter into a contract with MGT of America, Inc. (start and end date TBD).

FUNDING/COST SUMMARY:

Budgeted: Human Resources – Diversity Division

Budget Year: FY2012

Amount: \$306,000.00
Not to exceed

Fund Name: N/A

Additional Comments: N/A

PREVIOUS BOARD ACTION RELATED TO THIS ACTION: None

AGENDA ITEM NUMBER: 7 – Proposed Ord. No. 13373

NAME OF PROJECT: Disparity Study – Mason Tillman Associates, Ltd.

LOCATION: District wide

TYPE OF PROJECT: Consultant Services

DEPARTMENT REQUESTING ACTION: Human Resources (Diversity Programs Division)

REQUESTED ACTION:

Why is this action necessary?: To provide data substantiated information which will serve as a basis for the setting of expenditure goals for the utilization of minority and women contractors and vendors (MWBES) on MSD construction, consulting and purchasing contracts.

What does action accomplish?: This action is expected to substantiate and validate the expenditure goal percentages to be set for the utilization of MWBEs on MSD procurement transactions.

SUMMARY EXPLANATION/BACKGROUND:

Contractor: N/A

Previous District Contract: No

Consultant:

Agency: N/A

Number of bidders: N/A

Low Bid: N/A

High Bid: N/A

Appropriation Amount: N/A

District's Estimate: N/A

MBE/WBE Participation: 100% MBE

Plan Approval Date: N/A

Type of Contract: Payment Terms TBD

Properties Affected: N/A

Properties Benefiting: N/A

Designed by: N/A

This consultant is experienced in performing Disparity Studies for municipal and state governmental entities. This ordinance will authorize the District to enter into a contract with Mason Tillman Associates, Ltd. (start and end date TBD).

FUNDING/COST SUMMARY:

Budgeted: Human Resources – Diversity Division

Budget Year: FY2012

Amount: \$385,000.00
Not to exceed

Fund Name: N/A

Additional Comments: N/A

PREVIOUS BOARD ACTION RELATED TO THIS ACTION: None